

# Guidelines for Uploading Your Paper to Zenodo

To publish the conference proceedings of **GeoAI 2026**, authors are required to upload their final paper to **Zenodo**. Please follow the steps below carefully.

---

## 1. Register and Log in to Zenodo

First, go to the Zenodo website: <https://zenodo.org>

If you do not have an account, please register for one. Otherwise, log in using your existing account.

---

## 2. Find the Conference Community (Poster vs. Oral)

After logging in, please make sure you upload your paper to the **correct Zenodo community** based on your paper type:

- [Poster Papers:](#)  
**Proceedings of the 1st International Conference on Geospatial Artificial Intelligence (GeoAI 2026) – Poster Papers**
- [Oral Presentation Papers:](#)  
**Proceedings of the 1st International Conference on Geospatial Artificial Intelligence (GeoAI 2026) – Oral Presentation Papers**



Please double-check that you are on the correct community page before starting your upload.

---

## 3. Start a New Upload

On the community page, click **“New upload”** in the **upper-right corner**.

This will take you to the upload page where you can submit your paper.

---

#### 4. Important Information When Uploading Your Paper

When filling out the submission form, please pay special attention to the following items.

##### (1) Upload the Final Version of Your Paper

- Please upload the **final version of your paper in PDF format**.
  - The paper must follow the **official conference template**.
  - **Please include all figures in your final paper.**
- 

##### (2) DOI

If your paper already has a DOI (for example, if it has been posted on **arXiv** or elsewhere):

- Select **“Yes, I already have one”**
- Enter your **existing DOI**
- If your paper has already been published elsewhere, please also remember to provide additional information in **“Publishing information”** field in the uploading page

If your paper does **not** yet have a DOI:

- Select **“No, I need one”**
  - Zenodo will automatically generate a **new DOI** for your submission.
- 

##### (3) Resource Type and Title

In the **Resource type** field, please select: **Publication / Conference paper**

In the **Title** field, please fill in the full title of your paper

---

##### (4) Author Information

Please provide complete author information for all authors, including:

- **Name**
- **Identifiers** (e.g., ORCID if available)

- **Affiliations**
- 

### (5) Copyright Statement

If your article contains any **copyrighted illustrations or images**, please include a copyright statement such as:

© Springer Verlag Copyright 20XX.

It is the **author's responsibility** to obtain any necessary copyright permissions.

After publication, your article will be distributed under the **Creative Commons Attribution 4.0 License**, and **you retain the copyright**.

---

### (6) Publishing information (Optional)

As already mentioned, if your paper has already been published elsewhere, please also remember to provide additional information in this field.

### (7) Conference Information

In the **“Conference”** section, please fill in the required information as shown below.

Conference ▼

<b>Title</b> <input style="width: 95%;" type="text" value="The 1st International Conference on Geospatial Artificial Intelligence"/>	<b>Acronym</b> <input style="width: 95%;" type="text" value="GeoAI 2026"/>
<b>Place</b> <input style="width: 95%;" type="text" value="Ghent, Belgium"/> <small>Location where the conference took place.</small>	<b>Dates</b> <input style="width: 95%;" type="text" value="3-6 June 2026"/>
<b>Session</b> <input style="width: 95%;" type="text" value="e.g. VI"/> <small>Session within the conference.</small>	<b>Part</b> <input style="width: 95%;" type="text" value="e.g. 1"/> <small>Part within the session.</small>
<b>Website</b> <input style="width: 95%;" type="text" value="https://geoaiconference.org/"/>	

---

### (8) Additional Details

You may also provide additional information (e.g., **funding information**) in the upload page, if applicable.

---

## 5. Save or Submit Your Upload

At any time during the process, you may click **“Save draft”** in the upper-right corner to save your progress.

Once you have completed the submission form and confirmed that all information is correct, you can click **“Preview”** to final check your submission and then click: **“Submit for review”** to submit.

Your submission will then be reviewed by the **GeoAI Committee**.